**Data Protection:** We collect, hold and in limited circumstances share your personal data in accordance with the

Data Protection Jersey Law (2018), as outlined in our Privacy Notice (attached).

1. YOUR CONTACT DETAILS

|  |  |  |  |
| --- | --- | --- | --- |
| FIRST NAME  |  | SURNAME |  |
| ADDRESS |  |
|  |
| POST CODE |  | TELEPHONE NO |  |
| EMAIL |  |

1. EMERGENCY CONTACT DETAILS (for use at events only in case of an emergency):

|  |  |  |  |
| --- | --- | --- | --- |
| NAME |  | TELEPHONE NO |  |
| RELATIONSHIP TO YOU |  |

1. CONTINUED INVOLVEMENT

If you would like to be added to our Volunteer Database and continue volunteering with us at other events in the future, please tick one of the following:

[ ]  Yes, I would like to be added to your volunteer database and allow you to collect and store the information

 required for this role (please complete sections 4 and 8); or

[ ]  No, I would only like to help on this event (please complete sections 7 and 8)

1. REFERENCES

We will require references as part of our final selection process. We will only request references once an offer has been made.

|  |  |
| --- | --- |
| **Reference 1** **(Professional or character reference)** | **Reference 2** **(Professional or character reference)** |
| Relationship to you | Relationship to you |
| Name | Name  |
| Address | Address |
| Post Code | Post Code |
| Tel. No: |  | Tel. No: |  |
| Email address:  |  | Email address: |  |
|  |  |  |  |

1. POLICE CHECK

JRC is required to complete or accept a satisfactory police check on the successful applicant. We will only request a police check once an offer has been made. For more information on JRC’s approach to criminal record checks and disclosures please request a copy of JRC’s Safe recruitment: Criminal records checks and disclosures Policy from College Management.

1. INTERESTED AREAS

I am interested in volunteering with Jersey Recovery College in the following ways (tick as many as are of interest):

[ ]  General volunteering

[ ]  Admin support

[ ]  Fundraising

[ ]  Driving

[ ]  Setting up events / putting up marketing materials

[ ]  Supporting events

[ ]  Outreach

[ ]  Designing and delivering courses

[ ]  Other service development opportunities, e.g:

 helping the college set its quality assurance standards

reviewing our evaluation processes

helping design and implement specific programmes for the college, for example – reaching out to men

[ ] Other (please specify):

1. CONFLICTS OF INTEREST

Please disclose if you are involved in any organisation that may be perceived as a conflict of interest to your voluntary role. Examples may include those who deliver other mental health services, training courses, or wellbeing programmes. Please refer to our Conflicts of Interest Policy for guidance (attached).

Conflicts of Interest Declaration (if no conflicts of interest)

I declare that I have read the Conflicts of Interest policy attached, and that there are no conflicts of interest of any nature which would prevent me from carrying out the role.

If any actual, potential or perceived conflicts of interest arise in the future, I will inform Jersey Recovery College immediately.

APPLICANT’S SIGNATURE:

DATE:

1. EMAILS

If you have given us an email address we would like, occasionally, to share with you our latest Prospectus, news on new courses and other opportunities and development we feel may be of interest or benefit to you. In order to comply with data protection law we need your consent to do this. Please tick one of the following:

 [ ]  Yes, I am happy to receive emails from Jersey Recovery College; or

 [ ]  No, I do not want to receive emails from Jersey Recovery College

1. DECLARATION

I declare that the details shown are correct and complete to the best of my knowledge. I can confirm that I am over 18. I understand that any false statements or the withholding of any relevant information may provide grounds for rejection of my application. I understand that Jersey Recovery College will process my data subject to the Data Protection (Jersey) Law 2018.

|  |  |  |  |
| --- | --- | --- | --- |
| Volunteer’s signature |  | Date |  |